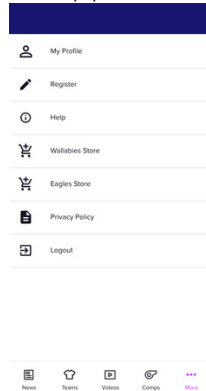




## Instructions to Register a TEAM for Riverside Summer Touch 7s 2023

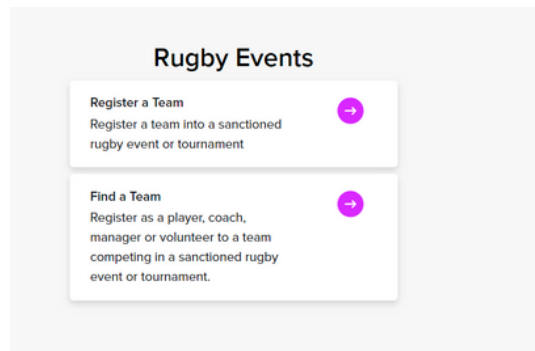
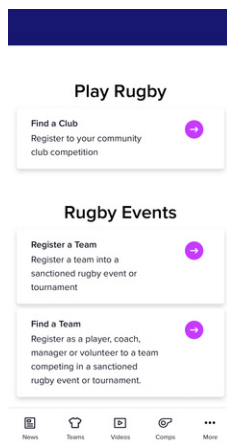
Go to [www.rugbyexplorer.com.au](http://www.rugbyexplorer.com.au) (Or use the app on your phone)

- Log in to your account if you already have one or create a new account
- Click on REGISTER on left toolbar (on PC) – see below
- Or on the app, click on the dots in the right corner and select REGISTER



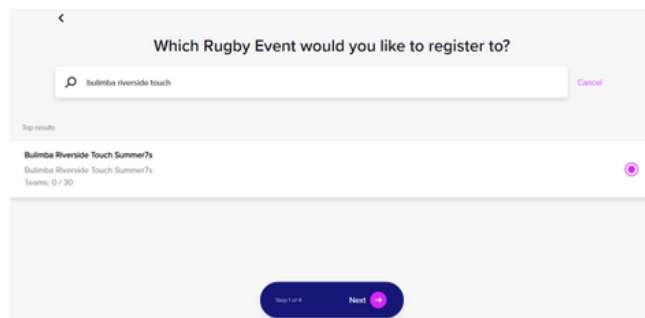
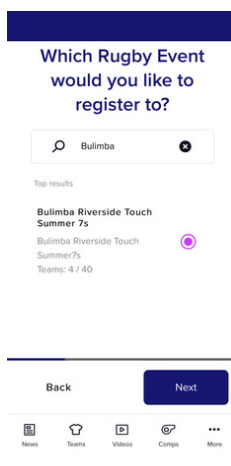
Under RUGBY EVENTS – click on Purple arrow next to REGISTER A TEAM

- The next screen asks to confirm “Who would you like to register”
- Pick the Player name that you want to register and hit NEXT



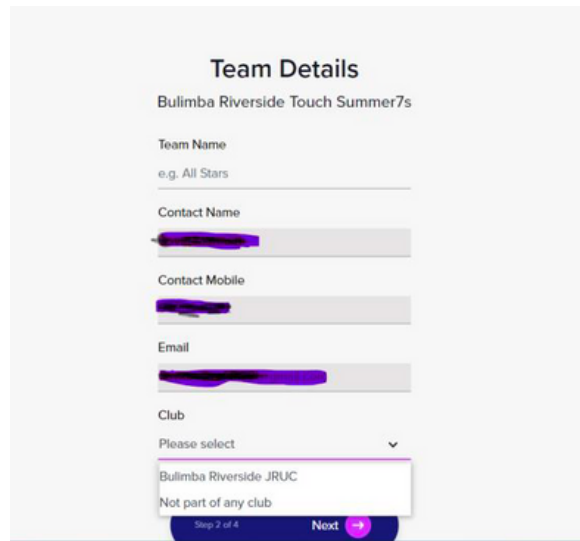
In the search bar type 'Bulimba' and you then will see Event BULIMBA RIVERSIDE SUMMER TOUCH 7S

click on the purple circle to highlight this event and then hit NEXT



Under TEAM Details Page

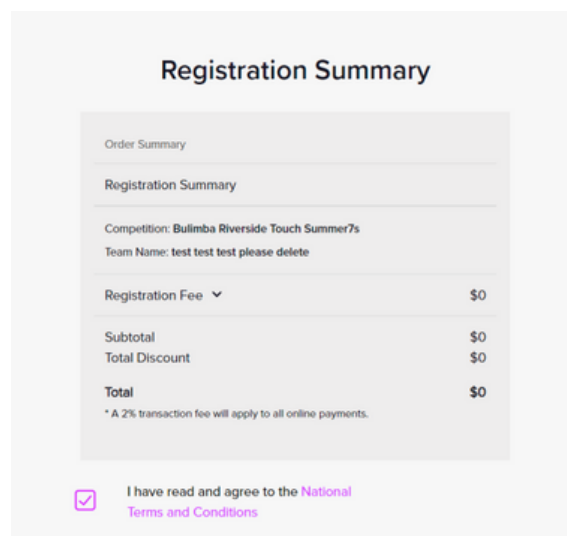
- Enter a Name for your Team (INCLUDE AGE GROUP e.g. U8 All Stars)
- Enter Main Contact Name for the Team + Contact Mobile + Email
- Club dropdown select – Bulimba Riverside JRUC
- Click NEXT



The screenshot shows a 'Team Details' form for 'Bulimba Riverside Touch Summer7s'. It includes input fields for 'Team Name' (with an example 'e.g. All Stars'), 'Contact Name', 'Contact Mobile', and 'Email'. A 'Club' dropdown menu is open, showing 'Bulimba Riverside JRUC' and 'Not part of any club' as options. At the bottom, there is a 'Next' button with a right arrow and a 'Step 2 of 4' indicator.

Registration Summary Page

- Please read and then click box to accept the “National Terms & Conditions”
- The registration dollar value is displayed as \$0
- Click PAY



The screenshot shows a 'Registration Summary' page. It features an 'Order Summary' section with a 'Registration Summary' table. The table lists 'Competition: Bulimba Riverside Touch Summer7s' and 'Team Name: test test test please delete'. The registration fee is \$0, and the subtotal and total are also \$0. A note states: '\* A 2% transaction fee will apply to all online payments.' At the bottom, there is a checkbox that is checked, with the text 'I have read and agree to the National Terms and Conditions'.

**“Success! Your registration is complete”  
Click FINISH and your team is now registered.**

**YOU NEED a TEAM registered before you can add players.  
Please pass on the team name to your players.**

